

**MINUTES OF THE JANUARY 26, 2010 REGULAR MEETING
OF THE UNITED COUNTIES OF PRESCOTT AND RUSSELL**

The Council of the Corporation of the United Counties of Prescott and Russell met on January 26, 2010, in the Counties' Administration Building in L'Orignal for its regular monthly meeting.

At 9:00 a.m. Warden Conrad Lamadeleine called the meeting to order.

VISION/PRAYER

Mr Robert Kirby, Mayor of the Township of East Hawkesbury, recited the vision and the prayer.

WARDEN'S WELCOME AND ROLL CALL

Were present: Messrs Gary J. Barton, Ken Hill, Robert Kirby, Jean-Yves Lalonde, Richard Lalonde, Denis Pommerville and Mrs Jeanne Charlebois (9:07 a.m.), Council Members and Warden Conrad Lamadeleine

Were also present: Messrs Stéphane P. Parisien, Chief Administrative Officer and Clerk, Sylvain Charlebois, Michel Chrétien, Marc Clermont, Louis Prévost, Mrs Anne Comtois Lalonde, Mrs Louise Lepage-Gareau, Department Heads and Mrs Andrée Latreille, Deputy Clerk

Excusable absence: Mrs Louise Lalonde, Department Head

DISCLOSURE OF INTEREST (None)

ADOPTION OF THE AGENDA

The Warden moved to add two items on the Agenda, namely 1) a letter from Minister Dombrowsky to confirm additional funding for Broadband at item 7.1(2); and 2) an update in camera for the Hawkesbury Ambulance Station at item 15.

001... Moved by Mr Robert Kirby
Seconded by Mr Denis Pommerville
THAT the Agenda be adopted as modified.

Carried

ADOPTION OF THE MINUTES

002... Moved by Mr Jean-Yves Lalonde
Seconded by Mr Gary J. Barton
THAT the minutes of the December 15, 2009 regular meeting and the Home Committee in camera meeting of November 12, 2009 be adopted as presented.

Carried

PETITIONS ET DELEGATIONS

With a PowerPoint presentation, Mr Ken Foulds, Re/Fact Consultant presented his report on the United Counties of Prescott and Russell's Regional Housing Needs Assessment Study. He discussed, amongst others, the study goals and objectives, the summary of findings, his recommendations and action to take and the implementation. He answered Members' questions. The recommendations will be submitted to the Social Services Committee for revision. He was thanked by the Nation Municipality Mayor.

COMMUNICATIONS

003... Moved by Mr Ken Hill
Seconded by Mr Jean-Yves Lalonde
THAT Report #4 from Mrs Mary McCuaig regarding the Source Protection Committee's activities be received for information.

Carried

004... Moved by Mr Ken Hill
Seconded by Mr Jean-Yves Lalonde
THAT the correspondence from the Minister of Agriculture, Food and Rural Affairs confirming additional funding under the Rural Connections Broadband Program be received for information.

Carried

005... Moved by Mr Denis Pommerville
Seconded by Mr Jean-Yves Lalonde
THAT the resolution from the City of Kawartha Lakes regarding the adverse health effects associated with wind turbines be received and filed.

Carried

006... Moved by Mr Denis Pommerville
Seconded by Mr Jean-Yves Lalonde
THAT the resolution from the Township of Mapleton regarding wind energy projects be received and filed.

Carried

007... Moved by Mr Ken Hill
Seconded by Mrs Jeanne Charlebois
WHEREAS the County of Lanark forwarded a letter and resolution expressing their concerns with the intrusion of Provincial and Federal Members into the municipal decision making process;

BE IT RESOLVED that Council of the United Counties of Prescott and Russell endorse the resolution from the County of Lanark directing their warden to write to the Prime Minister, as leader of the Federal Government Conservative Party and to Mr Tim Hudak, as the head of the Provincial Conservative Party as to whether their party policy supports the direct intrusion of their party's elected members in an issue which is clearly a municipal responsibility.

Carried

REPORTS OF DEPARTMENTS

The Chief Administrative Officer presented Report DG-001/2010 – Weighted Voting Formula – Recorded Vote.

008... Moved by Mr Richard Lalonde

Seconded by Mrs Jeanne Charlebois

WHEREAS Council directed the Chief Administrative Officer to prepare a report in order to review the weighted voting formula during recorded vote;

AND WHEREAS this Report is a continuity to the Report presented in June 2006 on the matter;

AND WHEREAS some scenarios have been developed to carry on discussions and to demonstrate the impact of potential changes and issues to consider in its decision making process;

BE IT RESOLVED that the scenario shown in Appendix "C" of Report DG-001/2010 and proposed changes be resubmitted to Council.

Carried

009... Moved by Mr Richard Lalonde

Seconded by Mr Ken Hill

THAT Council of the United Counties of Prescott and Russell approve payment of invoices for the month of January 2010, namely the list of invoices, pages 1 to 36, items 1 to 1,194, for a total of \$9,729,566.26.

Carried

010... Moved by Mr Ken Hill

Seconded by Mrs Jeanne Charlebois

BE IT RESOLVED that Council receive Report RH-001/2010 – Human Resources' Monthly Report (November 2009) as presented.

Carried

The Chief Administrative Officer presented Report RH-003/2010 – Kilometric Rates and Per Diem Revision as at January 1st, 2010.

011... Moved by Mr Jean-Yves Lalonde

Seconded by Mr Denis Pommerville

WHEREAS that the Chief Administrative Officer presented a report to Council in order to discuss the revision of mileage reimbursement rates as well as the per diems for the UCPR personnel and Members of Council;

AND WHEREAS that the rate of 52 cents per kilometre for the first 5 000 kilometres and 46 cents for every other kilometre remains in effect for the year 2010. No changes were made to the non-taxable kilometric rate prescribed by Revenue Canada;

AND WHEREAS in accordance with policy ADM/017 – Repayment of Expenses for Conference, Workshop, Training Session, Meeting, etc., the per diem of \$52 for Meal Compensation – Without Overnight Stay and the per diem of \$75 for Meal Compensation – With Overnight Stay remain in effect for the year 2010;

BE IT RESOLVED that Report RH-003/2010 hereby be adopted.

Carried

012... Moved by Mr Denis Pommerville

Seconded by Mr Robert Kirby

BE IT RESOLVED that Council receive Report SS-001/2009 - Regular Statistics Information on the Ontario Works Program, Child Care Services and Social Housing statistics.

Carried

The Social Services Administrator presented Report SS-002/2010 – Canada-Ontario Affordable Housing Program (AHP) 2009 Extension – New Rental Housing Component.

013... Moved by Mrs Jeanne Charlebois

Seconded by Mr Jean-Yves Lalonde

WHEREAS this Report SS-002/2010 is intended to recognize the additional submitted projects for year 2 at the latest, February 1, 2010 so that the Service Manager can rely on the project funding available province-wide;

1. Jacques Gascon, Villas Lefavre –
1933 Lajoie Street, Lefavre, Ontario
21 units / apartments – (Seniors)
2. Pierre Luc Labelle Charlebois
Isabelle Spence Project – Intersection James and Spence Street, Hawkesbury, Ontario
2 units / semi-detached (Seniors)
3. Les Entreprises Normand Ravary Ltée
665 Nelson Street, Hawkesbury, Ontario
8 units / apartments (Handicapped persons)

BE IT RESOLVED that Council grant the three proposals to develop affordable housing.

Carried

REPORTS OF COMMITTEES

014... The report of the Committee of the Whole dated January 12, 2010 was presented to Council by the Chairman of the Committee, Mr Conrad Lamadeleine, moved for adoption by Mr Jean-Yves Lalonde and seconded by Mr Gary J. Barton.

Carried

015... The report of the Home Committee dated November 12, 2009 was presented to Council by the 2009 Chairman of the Committee, Mr Richard Lalonde, moved for adoption by Mr Robert Kirby and seconded by Mr Gary J. Barton.

Carried

016... The report of the Public Works Committee dated January 13, 2010 was presented to Council by the Chairman of the Committee, Mr Jean-Yves Lalonde, moved for adoption by Mr Richard Lalonde and seconded by Mr Denis Pommainville.

Carried

017... The report of the Planning and Forestry Committee dated January 13, 2010 was presented to Council by the Chairman of the Committee, Mr Richard Lalonde, moved for adoption by Mr Ken Hill and seconded by Mr Conrad Lamadeleine.

Carried

RESOLUTIONS ARISING FROM COMMITTEE REPORTS

Change in title position of the Economic Development and Tourism Coordinator

018... Moved by Mr Robert Kirby

Seconded by Mr Jean-Yves Lalonde

WHEREAS Mr Sylvain Charlebois was granted his permanency as Department Head in the position of Economic Development and Tourism Coordinator in June 2006;

AND WHEREAS at its Committee of the Whole meeting, Council Members approved the change of title to *Director*;

AND WHEREAS this recommendation of the change in title will better reflect the role and responsibilities of this position;

BE IT RESOLVED that:

- 1) the title of the position currently entitled Economic Development and Tourism Coordinator be changed to Economic Development and Tourism Director effective January 26, 2010;
- 2) the job description and all other related documents be amended accordingly.

Carried

Provincial Rent Bank Program

019... Moved by Mr Richard Lalonde

Seconded by Mr Gary J. Barton

WHEREAS the United Counties of Prescott and Russell have participated in the Rent Bank Program since 2004;

AND WHEREAS the purpose of the program is to provide immediate assistance to low-income persons and families who, due to an emergency or other unforeseen circumstance, are in short-term arrears and facing eviction;

AND WHEREAS the Province has allocated \$28,626.00 to the United Counties of Prescott and Russell for the Rent Bank Program for the period of April 1, 2009 to March 31, 2010;

BE IT RESOLVED that Council authorize the United Counties of Prescott and Russell to receive rent bank program funding from the Minister of Municipal Affairs and Housing, to administer this program in accordance with the 2009 Rent Bank Agreement and the rules thereof, and to negotiate and execute a service agreement with the Administration to operate a rent bank program in accordance with the requirements of the said 2009 Agreement and that Council authorize all payments of rent bank program funding on a loan basis and in accordance with Provincial Rules set out in the agreement.

Carried

QUESTION PERIOD TO DEPARTMENT HEADS (None)**NOTICE OF MOTIONS (None)****MEMBERS WRITTEN RESOLUTIONS (None)****CLOSED SESSION**

At 12:00 p.m., it was,

020... Moved by Mr Jean-Yves Lalonde

Seconded by Mr Gary J. Barton

THAT the following subject be presented in camera:

1. Update from the Public Works Director regarding the tenders received for the Hawkesbury Ambulance Station's construction, since it concerns litigation or potential litigation, including matters before administrative tribunals, affecting Counties;
2. Report RH-002/2010 – Annual update and proposed amendments to By-laws in relation to working conditions of the non-unionized personnel, since it concerns labour relations;
3. Update on the Human Resources Director's position, since it concerns labour relations;
4. Report DG-002/2010 – Chief Administrative Officer's remuneration By-law, since it concerns labour relations;

Carried

Results of the in camera meeting:

- a) Members agree that bidders must meet the request for tenders' process according to the UCPR's Procurement Policy and comply with the bid request requirements, otherwise the tenders will be rejected.
- b) The Chief Administrative Officer informed that there was an error in the Report RH-002/2010, therefore amendments 2 and 4 should be removed. Members will vote on the resolution in plenary meeting.
- c) The Chief Administrative Officer gave an update on the Human Resources' present management. No action was taken from this presentation.
- d) The Deputy Clerk presented the report regarding the Chief Administrative Officer's remuneration. Members will vote on the resolution in plenary meeting.

At 12:10 p.m.,

021... Moved by Mr Richard Lalonde

Seconded by Mr Jean-Yves Lalonde

THAT Council Members return in plenary meeting.

Carried

022... Moved by Mr Denis Pommerville

Seconded by Mr Jean-Yves Lalonde

WHEREAS Council took cognizance of Report DG-002/2010 regarding the Chief Administrative Officer's Remuneration By-law;

BE IT RESOLVED that:

- 1) Council receive Report DG-002/2010 as presented;
- 2) the CAO's remuneration be revised as of January 2010 for a three year period;
- 3) a By-law be adopted to regulate the remuneration of the Chief Administrative Officer for another three-year period.

Carried

023... Moved by Mr Gary J. Barton

Seconded by Mr Ken Hill

WHEREAS the Chief Administrative Officer presented Report RH-002/2010 to submit to Council six (6) By-laws in order to renew and/or amend the working conditions of its non-unionized personnel and incidentally rescind By-laws 2009-01, 2009-02, 2009-03, 2009-04, 2009-05 and 2009-06;

AND WHEREAS that the proposed modifications for each of the By-Laws are described in the appendixes of Report number RH-002/2010;

AND WHEREAS the new By-laws come into effect retroactively to January 1st, 2010;

AND WHEREAS that upon the Chief Administrative Officer's request, amendments 2 and 4 to By-laws 2010-01 and 2010-02 regarding public holidays be removed from the Report and By-laws;

BE IT RESOLVED that Council receive Report RH-002/2010 and that amendments to By-laws 2010-01, 2010-02, 2010-03, 2010-04, 2010-05 and 2010-06 be submitted to Council for adoption.

Carried

BY-LAWS

- 024... Moved by Mrs Jeanne Charlebois
Seconded by Mr Robert Kirby
BE IT RESOLVED that the following By-laws be adopted by the Council of the United Counties of Prescott and Russell:
- 2010-01 To establish the working conditions of the Chief Administrative Officer and Clerk of the Corporation;
 - 2010-02 To establish the working conditions of the Department Heads of the Corporation;
 - 2010-03 To establish the working conditions of the Supervisors of the Corporation;
 - 2010-04 To establish the working conditions of the support and technical personnel of the Corporation;
 - 2010-05 To establish the working conditions of the County Roads employees;
 - 2010-06 To establish the working conditions granted to students of the Corporation;
 - 2010-07 To authorise the entering into an agreement with the Town of Hawkesbury for the construction of an ambulance station;
 - 2010-08 To authorise the execution of a lease agreement between the Township of Alfred and Plantagenet and the UCPR;
 - 2010-09 To regulate the remuneration for the Chief Administrative Officer;
 - 2010-10 To authorise speed limits on Part of County Road 10 in the Township of Champlain.
- Carried

CONFIRMATORY BY-LAW

- 025... Moved by Mr Denis Pommainville
Seconded by Mr Richard Lalonde
BE IT RESOLVED that Council adopt By-Law number 2010-11 to confirm the proceedings at this meeting.
- Carried

ADJOURNMENT

- 026... Moved by Mr Richard Lalonde
Seconded by Mr Jean-Yves Lalonde
THAT this regular Council meeting adjourned at 12:30 p.m.
- Carried

Conrad Lamadeleine, Warden

Stéphane P. Parisien, Clerk